

4th Annual Portland Love Show 2009 CONSIGNMENT AGREEMENT

Dear Artist,

This agreement is to make clear what you can and cannot expect from Launch Pad Gallery (LPG), Portland City Art and the Olympic Mills Commerce Center for the Love Show 2009, and in turn, what we expect from you; signing a copy of this agreement is a condition of participating in this show, so please read it carefully!

1. While we will do everything in our power to keep your work safe and free from damage or theft, your work is insured by Olympic Mills Commerce Center for 60% of the value that you list on this form, up to the amount of \$1000.00
2. Your work does not have to be for sale, but if you choose to sell it, **LPG will take a commission of 40% of the sticker price**, so set your price accordingly. (This means you get paid 60% of the price your piece sells for)

If you are unsure how to price your work, one formula to figure out pricing is *(hours spent x fair hourly wage) + cost of materials (incl. shipping) + some percentage of your overhead (studio rent, gas for your car, accountant, health insurance...) + gallery percentage = your price*; you can then modify your price based on whether it feels fair, how badly you want to sell your piece, or other factors like who you want to be able to buy your work, but it's a good way to find a ballpark price.

3. Should your work sell, **LPG will pay you the full amount you are owed within 30 days of the close of the show (by April 24th, 2009)** excluding scenarios where there is a payment plan in place, in which case, LPG will pay you your percentage of whatever money has been paid-to-date on a monthly basis or as arranged.
4. **YOU HAVE TO PICK UP YOUR WORK AT THE CLOSE OF THE SHOW (March 26th, 2009)** Once the show comes down, there is nowhere to store art at Olympic Mills; if you choose to leave your piece here after the show comes down, the likely hood of damage it increases exponentially. Because this has become a big problem with group shows, our strict policy is that **work not been picked up within 10 days of the close of the show (April 5th, 2009) 1. ceases to be insured, & 2. becomes property of Launch Pad Gallery to dispose of as we see fit**
5. **MISCELLANY:** In order to legally sell alcohol at our events, we are required to provide food for the duration of the event. In accordance with long standing tradition at Launch Pad, all participating artists are asked to bring at least **ONE SUBSTANTIAL FOOD ITEM** to the opening; there is no expectation that you spend a lot of money, just that you bring something you like and want to share, and plenty of it. This is the Love show, it's winter, & people are hungry, make plenty if you can!

By signing, I acknowledge and agree to the terms listed above:

Sign Here!

Date Here!

Work received in good order

Date Here!

PLEASE CLEARLY PRINT YOUR LAST NAME

Name (If you have an alternate name that you'd like on your artwork label, please put in parenthesis)

Street Address _____ City _____ State _____ Zip _____

Phone Number _____ Email _____

Title

Media

Year

Dimensions (w x h x d)

Price

Special instructions/stuff we need to know about your work:

ps.

We won't sell your information to anyone, ever.

About contracts:

Not to get all heavy about it, but as an artist, you should expect some sort of agreement when you participate in any art show, whether it's at a gallery or a coffee shop, discussing what your rights and responsibilities are, and what the venue's are; It's totally fair for you to ask for *a clear understanding* of what the terms of your show are and, if you feel it to be necessary, to ask for it in writing; if the other party is hesitant or weird about it, I would strongly consider whether you want to show there.